



Diamond Business Association, Inc.  
Southeastern Diamond Business Association (SDBD)  
**Board of Directors Meeting Agenda**  
**5003 Imperial Avenue Ste 114-A**  
**San Diego, CA, 92113**  
**November 16, 2023, from 10:00 am-11:00am**

**1. Organizational Business**

- 10:06am

**Board Members in attendance**

- Marco Ortiz -President- Ortiz Insurance Agency
- Karla Ruiz- Vice President – Bilingual Mobile Notaries
- DeBrenna Glastervann- Board Member- Rekre8 Apparel, LLC
- Shea Benton – Board Member- Family Health Centers of San Diego

**Others Present**

1. Erica Schwing – Office Staff

**2. READING OF THE MISSION STATEMENT:**

**Mission Statement-**

**The Mission of the Diamond Business Association is to foster economic prosperity by advocating for and promoting the growth of businesses in San Diego County.**

**3. APPROVAL OF THE AGENDA:**

**[Motion: DeBrenna Glastervann | Second: Shea Benton | Yes: 4 | No: 0| Abstain:0]**

**4. CONSENT ITEMS:**

- Approve minutes of the Board of Directors meeting for September 2023.
- Financials for September and October to be received and filed.

**[Motion: DeBrenna Glastervann | Second: Shea Benton | Yes: 4 | No: 0| Abstain:0]**

**5. ACTION ITEMS:**

1- Remove Marc S. Ritchey as a board member based on Section 10 of Bylaws.

Section 10. Removal of Directors. The Board of directors shall have the power and authority to remove Directors for cause by two- Thirds (2/3) if he or she is adjudicated to be within the

purview of section 7221(relating to mental competency, conviction of a felony, or conduct affecting a charitable trust)or has breached any duty under sections 7230 through 7238 (relating to the standards of conduct of directors) of the California non-profit corporation law. The board of directors also shall have the power and authority to remove a director for cause if she or he fails to attend Five (5) meetings in any 12- month period, or three (3) consecutive meetings of the board of directors, unless excused for good cause, which meetings have been noticed in accordance with California Law.

**[Motion: DeBrenna Glastervann | Second: Karla Ruiz | Yes: 4 | No:0 | Abstain: 0]**

## **6. Financial Report:**

- Marco Ortiz provided an overview of the financial report for the month of September and October
- Marco Ortiz Discussed the conversation between himself and Christian Garcia from US Bank to begin the set up of automatic payment this will give members the opportunity to make payments on their membership. A \$5.00 service fee will be taken for members who decide to go with the payment plan option.
- As of 11/16/23 our US Bank Account stands at \$52,750

**[Motion: Shea Benton | Second: Karla Ruiz | Yes: 4 | No:0 | Abstain: 0]**

## **7. PRESENTATION:**

- None

## **8. STAFF REPORT: Coffee & Connect**

- Erica Schwing Shared Details on the coffee and connect for October and November.

## **9. BOARD & COMMITTEE REPORTS:**

- Karla Ruiz shared updates about the upcoming winter wonderland event and the need for sponsorships, Vendors, and the support from our local community partners.

Karla Ruiz made a recommendation to postpone the Board of Directors and Coffee and connect for December.

## **10. PUBLIC COMMENT (10 MINUTES ~ APPROX 2 MINUTES Each): N/A**

## **11. ADJOURNMENT OF MEETING:**

**[Motion: Karla Ruiz | Second: DeBrenna Glastervann | Time: 11:15am**

## **12. NEXT REGULAR MEETING DATE**

- Next meeting January 18, 2024