



Diamond Business Association, Inc.
dba Southeastern Diamond Business Association (SDBD)
Emergency Board of Directors Meeting Agenda
October 21, 2021 | 12:00 pm - 1:00 pm
VIA ZOOM Join URL: <https://us02web.zoom.us/j/82784230811>
www.info@sdbd.org | www.sdbd.org

1. ORGANIZATIONAL BUSINESS

- Call to Order, Roll Call and Introductions

2. APPROVAL OF THE AGENDA

[Motion: _____ Second: _____ Yes: _____ No: _____ Abstain: _____]

3. PUBLIC COMMENT / VISITOR REPORTS / PRESENTATION

- Public Comment
- Council District Representatives (If Present)
- Mayoral Representative (If Present)

4. CONSENT ITEMS (combined as a single motion to approve)

- September Board Meeting Minutes, and September Financials.
- New Associate Members:
Claudette Coleman, Imani House
- Training Dates Options: 11/4 or 11/6 in person / 3 hours
- Authorize Karla to execute the banner installations for the Good Food District, US Bank, and Holidays.
- Authorize the President to post the job positions for a Part Time and Full Time Administrative Assistant, Technical Assistance Manager or Executive Director.

5. ACTION ITEMS

The Board will discuss and take action on the following items:

- Authorize the Executive Committee to review the applications, interview and choose the candidates to fill the staff positions.

[Motion: _____ Second: _____ Yes: _____ No: _____ Abstain: _____]

- Authorize the Executive Committee to review the applications, interview and choose the candidates to fill the staff positions.

[Motion: _____ Second: _____ Yes: _____ No: _____ Abstain: _____]

6. STAFF REPORT

Staff may report to the Board about various matters involving the District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item is listed as an action item.

- LISC Grant for Technical Assistance.
- Conflict of Interest Policy, Non-Disclosure Agreement and Administrative Policies.

7. BOARD REPORT:

- Website update

8. FINANCIAL REPORTS: Discussion, Receive and File

9. ECONOMIC DEVELOPMENT MEETING REPORT - Michelle Harris Price

10. ADJOURNMENT - Time _____

[Motion: _____ Second: _____ Yes: _____ No: _____ Abstain: _____]

11. NEXT REGULAR MEETING DATE

November 18, 2021