



**Diamond Business Association, Inc
dba Southeastern Diamond Business Association (SDBD)**

Special Meeting of the Board of Directors
Diamond Cowork, 5003 Imperial Avenue, Ste. 114A, San Diego CA 92113
March 5, 2020 **from 11:00 AM - 11:30 AM**
www.info@sdbd.org | www.sdbd.org

Call to order, Roll Call and Introductions 11:42 AM

A. Board Members Present: Carlos Vasquez (Civic San Diego), Karla Ruiz (Bilingual Mobile Notaries), Jamaal Jackson (US Bank), and Marco Ortiz (Farmers Insurance).

Members Absent: Marion McCord (Social Model Technology Research), Demetre Booker, Jr. (Elevate), and Eddie Muhammad (RBW Security).

B. Others Present: Liliana Garcia-Rivera (Diamond BID) and Linda L. Cherry, recording the minutes.

C. The meeting was called to order by President Carlos Vasquez at 11:42 a.m. Quorum present (4 out of 7 members).

APPROVAL OF THE AGENDA

[Motion: Karla Ruiz Second: Marco Ortiz Yes: 4 No: 0 Abstain: 0]

CONSENT ITEMS (combined as a single motion to approve)

- **FY2021 Authorized Signatures - Approval of designated individuals authorized to sign the following documents on the agency's behalf:**
 - **the Contracts and Admendments - Carlos Vasquez**
 - **the Reconciliations/Requests for Payment and Budget Adjustment Requests - Carlos Vasquez or Karla Ruiz**
 - **the Programmatic Reports and Scope Adjustment Requests - Liliana Garcia-Rivera**

[Motion: Marco Ortiz Second: Jamaal Jackson Yes: 4 No: 0 Abstained: 0]

ACTION ITEMS

- **FY2021 Approval of the 2021 BID/SBEP Budget and Budget Narrative**

[Motion: Marco Ortiz Second: Karla Ruiz Yes: 5 No: 0 Abstained: 0]

EXECUTIVE DIRECTOR REPORT - No Action Items presented.

ADJOURNMENT 12:20 PM

NEXT REGULAR BOARD MEETING: March 31, 2020 at Noon, Diamond Cowork, 5003 Imperial Avenue, Ste. 114-A, San Diego, CA 92113.