



Diamond Business Association, Inc.  
dba Southeastern Diamond Business Association (SDBD)

Board of Directors Meeting  
Tubman Chavez Center, 415 Euclid Avenue, Conference Room, San Diego, CA 92114

**March 22, 2016 from 5:30 PM – 7:00 PM**

[www.info@sdbd.org](mailto:www.info@sdbd.org) | [www.sdbd.org](http://www.sdbd.org)

- 6:00 Call to Order, Roll Call and Introductions
- 6:03 Public Comment
- 6:05 Approval of the Agenda
- 6:07 **Consent Agenda: Action Items (combined as a single motion to approve)**
- Board Meeting Minutes of February 23, 2016;
  - Ratify limited term sub-contract with Maribel Ortiz for two month bookkeeping services (February 1 thru March 31) -**Consent Agenda**
- 6:12 President's Report/Executive Committee Report - Carlos Vasquez
- Elections for FY2017 - **Information Item**
  - RFP Bookkeeper- Authorize Executive Director to sign Subcontract with Mary Joseph for bookkeeping services for six month period (April 1 thru October 1) - **Action Item**
  - Approve becoming Trustee for Kiva Zip program with LISCsd-**Action Item**
  - Equipment Policy - **Table**
  - Line of Credit - **Table**
- 6:27 Financial Report- **Discussion; Receive & File**
- February Financials
- 6:40 Executive Director's Report- Liliana Garcia-Rivera
- Banner Policy
- 6:25 Economic Development Committee Report - Carlos Vasquez
- Approve SDBD Signage Grant for 54th Street Center Project - **Action Item**
- 6:32 Marketing Committee Report
- Optimize your Online Presence Workshop 3/29 @6pm
  - City of San Diego Business Walk 3/30 @ 2pm
- 6:35 Bylaw Revision Committee - **Table**
- 6:55 Announcements
- 7:00 Adjournment

**NEXT REGULAR BOARD MEETING: April 19, 2016 - 5:30 pm at Diamond Business Association Offices**