



Board of Directors Meeting Annual Meeting

2nd Floor Community Room, US Bank, 5100 Federal Blvd., San Diego, CA 92105

June 12, 2014 – 6:00pm – 7:50pm

www.info@sdbd.org | www.sdbd.org

AGENDA

6:00 Call to Order, Roll Call and Introductions

6:05 Public Comment

6:10 Consent Agenda:

- Board Meeting Minutes of May 8, 2014 - **Action Item**
- Special Board Meeting Minutes of May 16, 2014- **Action Item**
- Extension for additional six months bookkeeping sub-contract (Maribel Ortiz)
- Extension for one additional month employment, per provision in limited term contracts, of Liliana Garcia-Rivera (Interim Administrator) and Steve Otto (Special Assistant)- **Action Item**

6:15 May Financials – **Receive & File**

6:20 Executive Committee Report- Stephen Walters

1. Consider and adopt a set of proposals and revisions to core SBDB/DBA governing policies and procedures:

- Revision to Administrative Policies & Procedures Manual – **Action Item**
- Adopt Personnel Policies & Procedures Manual- **Action Item**

2. Approve recruitment process for SDBD Administrator- **Action Item**

- President announces appointment of special Administrator Selection Committee

6:45 Marketing & Promotions Committee Report- Venus Molina

6:50 Adjournment, *and reconvene as.....*

ANNUAL MEETING

6:55 Call to Order and Introductions

7:00 Public Comment

7:05 “Year in Review” report for FY 2014- **Informational Item**

7:15 Elections to fill twelve seats on Board of Directors, effective July 1, 2014: seven seats for two-year terms and five seats for one-year terms (with one vacancy continuing into the new fiscal year)

- Nominations Committee final report on candidate's eligibility to compete in the election
- Brief candidate's statements

7:30 Election Committee supervises the voting of a written ballot to elect twelve Board members, and announces results - **Action Item**

7:45 Announcements

7:50 Adjournment

Next Meeting Date: Thursday July 10, 2014. Regular Board Meeting (including election of Officers) will be held in conjunction with a Board Retreat, exact times and location- to be announced.

ATTACHMENTS:

1. May Board meeting minutes- Regular Meeting of May 8 and Special Meeting of May 16
2. May financials
3. Proposed revisions to the Administrative Manual
4. Proposed Personnel Policies & Procedures Manual
5. "Year in Review" report- FY 2014
6. Sample ballot for Board elections