Diamond Business Association, Inc.
dba Southeastern Diamond Business Association (SDBD)
Board of Directors Meeting
DIAMOND COWORK, 5003 IMPERAL AVENUE, SAN DIEGO, CA 92113
January 22, 2018 from 6:00 PM – 7:30 PM
www.info@sdbd.org | www.sdbd.org

1. ORGANIZATIONAL BUSINESS
    a. Call to Order
    b. Welcome of Guests

2. APPROVAL OF THE AGENDA
    [Motion: _____ Second: _____ Yes: _____ No:_____ Abstain:___]

3. APPROVAL OF MINUTES: November 21, 2017
    [Motion: _____ Second: _____ Yes: _____ No:_____ Abstain:___]

4. PUBLIC COMMENT

5. VISITOR REPORTS OR PRESENTATIONS

6. CONSENT ITEMS
The Board will be asked to approve the following Executive Committee recommendations by a single vote, unless any member of the Board or of the public asks that an item be removed from the Consent Agenda to be considered and discussed separately. An "X" indicates those items that have already been designated for removal and discussion prior to approval.

    _____ a. Ratify Letter of Support for SBDC CDBG Grant Letter; and

    _____ b. Ratify Liliana Garcia-Rivera applying for 2018 SANDAG icommute Bike Grant.

7. ACTION ITEMS
The Board will discuss and take action on the following items:
    a. Approval of 2016 Audit
        [Motion: _____ Second: _____ Yes: _____ No:_____ Abstain:___]
    b. Approval of 2016 Tax Return
        [Motion: _____ Second: _____ Yes: _____ No:_____ Abstain:___]
    c. Appointment of Demetre Booker, Jr., Comunidad Partners, as a director of the Diamond Business Association (Requires majority vote).
        [Motion: _____ Second: _____ Yes: _____ No:_____ Abstain:___]

8. FINANCIAL REPORTS
The board will review, discuss and file the reports November and December.

9. EXECUTIVE DIRECTOR REPORT
The Executive Director, or other members of the staff, may report to the Board about various matters involving the District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken.

10. ECONOMIC DEVELOPMENT COMMITTEE REPORT
The Chairman of the Economic Development Committee, or other members of the staff, may report to the Board about various matters involving the Economic Development Committee. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken. Additional item(s) may be listed on a subsequent agenda.
a. Diamond CoWork Space and Grand Opening
b. Promise Zone Post-Bus Tour
c. Promise Zone Office Hub

11. MARKETING COMMITTEE REPORT
The Chairman of the Marketing Committee, or other members of the staff, may report to the Board about various matters involving the Marketing Committee. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken.
a. 2018 Diamond Street Festival
b. Website Makeover

12. AD HOC COMMITEE FOR FY2018 BUDGET MODIFICATION and FY 2019 BUDGET
The President, or other members of the staff, may report to the Board about the matters involving the FY2018 Budget Modification and the FY 2019 Budget.
_____ Authorize Liliana Garcia-Rivera to submit draft BID Assessment Budget and Narrative Statement to the City of San Diego.- **[ACTION ITEM]**

[Motion: _____ Second: _____ Time:_____]

11. BOARD MEMBER REPORTS
Each member of the Board may report about various matters involving the District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken. The item(s) may be listed on a subsequent agenda.

12. NEXT REGULAR MEETING DATE
Regular Meeting – Tuesday, February 20, 2018, 5:30 pm at Tubman Chavez Center.

13. ADJOURNMENT INTO CLOSED SESSION
The Board will meet in closed session to discuss the following:
a. Legal Matters
b. Employee Performance Evaluation
c. Future Staffing Needs

14. RECONVENE OPEN SESSION/REPORT FROM CLOSED SESSION (IF APPLICABLE)

15. ADJOURNMENT OF MEETING
[Motion: _____ Second: _____ Time:_____]