



Diamond Business Association, Inc.
dba Southeastern Diamond Business Association (SDBD)

Board of Directors Meeting

Tubman Chavez Center, 415 Euclid Avenue, Conference Room, San Diego, CA 92114

January 27 , 2014 from 9:00 AM – 10:30 AM

www.info@sdbd.org | www.sdbd.org

AGENDA

- 9:00 Call to Order, Roll Call and Introductions
- 9:05 Public Comment
- 9:10 Approval of the Agenda
- 9:15 **Consent Agenda: Action Items** (combined as a single motion to approve)
- Board Meeting Minutes of November 18, 2014
 - Authorize Marco Ortiz, Vice-President, to become a signor on DBA's bank accounts, with exception of disbursements relating to fees payable to Maribel R. Ortiz and any insurance related premiums.
 - Remove Stacy Breaux, general board member, and replace with Venus Molina, as a signor on DBA's bank accounts.
 - Ratifying limited term sub-contract with S. Otto for on "on call" consulting for three month term (January 1 thru March 31).
 - Authorize President to sign sub-contract with Maribel Ortiz for bookkeeping services for six month term (December 1 Thur June 30).
- 9:25 President's Report / Executive Committee Report- Carlos Vasquez
- Scheduling of future board meetings-**Informational**
 - Nominations/Election of Treasurer and one At-Large Board Member Executive Committee Member-**Action Item**
 - Accept resignation of Karla Ruiz and fill the vacancy of Secretary-**Action Item**
 - Handling of future recommendation letter requests--**Action Item**
 - Preliminary review and approval of draft Budget and Work-plan for FY2016-**Action Item**
 - Scheduling of a follow-up Mini-Retreat-**Informational**
- 9:45 Financial Report- **Discussion; Receive & File**
- November and December Financials
 - Cash in Treasury- Alicia Martinez Higs
- 9:55 Administrator's Report- Liliana Garcia-Rivera
- 10:15 Marketing & Promotions Committee Report- Venus Molina
- 10:30 Adjournment

ATTACHMENTS:

1. Board Meeting Minutes of November18, 2014

NEXT REGULAR BOARD MEETING: TBD