



## Board of Directors Meeting

2nd Floor Community Room, US Bank, 5100 Federal Blvd., San Diego, CA 92105

**AUGUST 19, 2014 – 9:00 AM- 10:30 AM**

### AGENDA

- 9:00 Call to Order, Roll Call and Introductions
- 9:05 Public Comment
- 9: 10 **Consent Agenda: Action Item** (combined as a single motion to approve)
- Board Meeting Minutes of July 17, 2014
  - Selection of Andres Garcia, CPA, audit firm to perform DBA audit (incl. filing required tax reports)
  - Adoption of By-Laws change to formalize composition of the Executive Committee, to add language Article VIII, Section 1 Committees: *after existing text* “The Executive Committee is designated as a standing committee” ***ADD THE FOLLOWING*** and shall consist of the President, Vice-President, Secretary, and Treasurer, and one at-large Board Member. *The Marketing & Promotions, Economic Revitalization, and Design committees, each shall be considered working committees.*
  - Ratify employment contract of Administrator
  - Approve purchase of office equipment and necessary accessories for new office
  - Extend “on call” consulting contract MFJ Systems (bookkeeping services) for additional six months
  - Approve sub-contract with S. Otto to provide certain consulting services through 10/31/14
  - Approve replacing Treasurer’s Stacy Breaux as a signator on DBA’s bank accounts, instead of Marco Ortiz
- 9:20 Treasurer’s Report- Stacy Breaux – **Discussion; Receive & File**
- July Financials
  - Cash in Treasury- Alicia Martinez Higgs
  - Follow up to request to the City to advance \$20,000 from prior year assessments (FY 2013)
- 9:30 Executive Committee Report- Stephen Walters
- Elect one director as an at-large member on the Executive Committee- **Action Item**
- 9:40 Marketing & Promotions Committee Report- Venus Molina- **Action Item**
- Approve budget for October 9<sup>th</sup> “Taste of Diamond” event
- 9:50 Update from Board Retreat: review results and take further input by way of amending current FY 2015 work plan, and, as a consequence, DBA operating budget (note: action at next month’s Board meeting)- **Discussion**
- 10:20 President’s Report- Stephen Walters
- 10:25 Administrator’s Report- Liliana Garcia Rivera
- 10:30 Announcements
- 10:35 Adjournment

**Next regular Board Meeting: Tuesday, September 16, 2014, at 9:00 AM**

### ATTACHMENTS

Board Meeting Minutes of July 17, 2014	July Financials
Board Roster (effective July 17, 2014)	FY 2015 Work Plan Overlay (from Retreat)
FY 2015 Work Plan Overlay (from Retreat)	Revised Strategic Directions (from Retreat)
Board Retreat of July 19, 2014- Meeting Notes	“Take Away” notes (from Retreat)