



Board of Directors Meeting

2nd Floor Community Room, US Bank, 5100 Federal Blvd., San Diego, CA 92105

September 11, 2013 – 6:00pm – 7:30pm

www.info@sdbd.org | www.sdbd.org

AGENDA

- 6:00 Welcome and Introductions
- 6:10 Public Comment /
- 6:20 Meeting Minutes of August 14, 2013 Approval - **Action Item**
- 6:25 President's Report & ACTION ITEMS – Stephen Walters
 - Status of City Contract – **Approved**
 - **REQUEST TO MOVE AGENDA ITEM (Financial Report to now) Marco**
 - Status of Request for Advance from the City - **Approved and in our account**
 - Status and Update of Upcoming Event(s)
 - **Action Item** – Review and Approve Banner Program (Karla)
 - **Action Item** - Review and approve new Policy and Procedures Manual & Financial Policies
 - **Action Item** - Review and approve agreement for Executive Director
- 6:50 Marketing Committee Report – Vice-Chair Darnisha Hunter
 - **Action Item** - Authorize "Taste of the Diamond/Casino Night event Date and Budget with update
 - Website development update (need board to submit photo and bio)
 - Shop Diamond update
- 7:05 Finance Committee Report – Marco Ortiz / Alicia Martinez Higgs
 - Financial Report
- 7:15 Governance Committee Report – Carlos Vasquez
 - Board Member Outreach Forms & Status
 - Review of Operating Manuals, Policies & Procedures Manual, and Financial Policies & Procedures Manual (item for special meeting)
- 7:25 Next Meeting Date Wednesday, October 8, 2013 at 6:00 pm at US Bank
- 7:30 Adjournment