



Diamond Business Association, Inc.
dba Southeastern Diamond Business Association (SDBD)

Board of Directors Meeting

Tubman Chavez Center, 415 Euclid Avenue, Conference Room, San Diego, CA 92114

November 21, 2017 from 5:30 PM – 7:00 PM

www.info@sdbd.org | www.sdbd.org

1. ORGANIZATIONAL BUSINESS

- a. Call to Order
- b. Welcome of Guests

2. APPROVAL OF THE AGENDA

[Motion: _____ Second: _____ Yes: _____ No: _____ Abstain: _____]

3. APPROVAL OF MINUTES: July 18, 2017

[Motion: _____ Second: _____ Yes: _____ No: _____ Abstain: _____]

4. PUBLIC COMMENT

5. VISITOR REPORTS OR PRESENTATIONS

6. CONSENT ITEMS

The Board will be asked to approve the following Executive Committee recommendations by a single vote, unless any member of the Board or of the public asks that an item be removed from the Consent Agenda to be considered and discussed separately. An "X" indicates those items that have already been designated for removal and discussion prior to approval.

- _____ a. Ratify Associate Membership Applications

7. ACTION ITEMS

The Board will discuss and take action on the following items:

- a. Approval Liliana Garcia-Rivera to sign Memorandum of Understanding with CDC Small Business Finance.

[Motion: _____ Second: _____ Yes: _____ No: _____ Abstain: _____]

- b. Approve request of Hugh Muhammad, RBW Security, to be reinstate as a director of the Diamond Business Association.

[Motion: _____ Second: _____ Yes: _____ No: _____ Abstain: _____]

- c. Approve creation of an Adhoc Committee for the FY2018 Budget Modification and Preparation of the FY 2019 Budget.

[Motion: _____ Second: _____ Yes: _____ No: _____ Abstain: _____]

8. FINANCIAL REPORTS

The board will review, discuss and file the reports July (revised), August, September and October.

9. EXECUTIVE DIRECTOR REPORT

The Executive Director, or other members of the staff, may report to the Board about various matters involving the District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken. Additional item(s) may be listed on a subsequent agenda.

- a. New Americorps Members
- b. Audit Review and Preparation of Tax Returns
- c. 2017 Diamond Street Festival Report
- d. 2017 Taste of the Diamond Report
- e. 2018 Diamond Street Festival Planning - RFPs

10. ECONOMIC DEVELOPMENT COMMITTEE REPORT

The Chairman of the Economic Development Committee, or other members of the staff, may report to the Board about various matters involving the Economic Development Committee. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken. Additional item(s) may be listed on a subsequent agenda.

- a. Diamond CoWork Space and Ribbon Cutting Ceremony - 11/30/17 @ 10 a.m.
- b. Promise Zone Bus Tour - 11/30/17
- c. Promis Zone Office Hub
- d. Diamond Events at the Alpha Center
- e. Access to Capital Program 10-Month Summary

11. BOARD MEMBER REPORTS

Each member of the Board may report about various matters involving the District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken. The item(s) may be listed on a subsequent agenda.

12. NEXT REGULAR MEETING DATE

Regular Meeting – Tuesday, December 19, 2017, at Noon, Casa Mexico, 342 Euclid Avenue, San Diego, CA 92102

13. ADJOURNMENT INTO CLOSED SESSION

The Board will meet in closed session to discuss the following:

- a. Legal Matters
- b. Employee Performance Evaluation
- c. Future Staffing Needs

14. RECONVENE OPEN SESSION/REPORT FROM CLOSED SESSION (IF APPLICABLE)

15. ADJOURNMENT OF MEETING

[Motion: _____ Second: _____ Time: _____]